

Updated pre-printed forms available with IncoWeb®

On March 19, 2008, Services Québec circulated a note announcing that it would henceforth no longer be possible for them to print out an updated annual declaration when amendments are entered after January 1st of the following year. For example, a 2006 annual declaration cannot be printed up-to-date if amendments were made in 2007. In such an event, only a blank annual declaration will be transmitted.

Through IncoWeb®, you can download an updated pre-printed form. Indeed, thanks to a feature specific to our transactional site, you will be able to extract from the CIDREQ Register all of the information regarding a company without having to re-enter the data electronically or using a typewriter. You can then print it as is or make the appropriate amendments. You will surely save time!

For more information, please contact us via e-mail at crac@crac.com or by phone at 514-861-2722 / 800-361-5744.



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Dissolution under the CBCA: new information kit available

As of March 31, 2008, Corporations Canada released a new online information kit regarding the [Steps to Follow to Dissolve a Corporation](#).

In this release, Mr. Shaw, Director of Corporations Canada, stated that no significant changes had been made to Corporations Canada's general policy or procedures. The goal of this revision was to provide a reference document using clear and simple language.

In this information kit you will find a description of the steps to follow to dissolve a corporation as well as a table summarizing these steps, depending on whether or not the corporation issued shares or if the corporation still has property or liabilities to liquidate or discharge.

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FOOD FOR THOUGHT...

"If you want creative workers, give them enough time to play."

John Cleese
English actor

Special order for corporate accessories? Try us!

Do you have a particular order? Do not hesitate to contact us. Recently, a client needed to have some one hundred "Shareholder's Agreement" index tabs and "Convention entre actionnaires" index tabs produced for their minutes books. Our expert Francis Houle took on the challenge and was able to satisfy our client.

To reach the Corporate Accessories Department, please contact us via e-mail at expedition@crac.com or by phone at 514-861-2722 / 800-361-5744.



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Reform of the Quebec Companies Act

In the January 2008 issue of Info-CRAC, we announced that the Ministère des Finances would initiate a consultation process to amend Quebec's *Companies Act*. In that issue, the consultation document is available via a link.

On February 22, Me Thérèse Fredette, Vice-President of Quebec Operations at CRAC, a division of Corporation Resolve, took part in a roundtable organized by Université Laval's *Centre d'études en droit économique* and Université de Montréal's *Chaire en droit des affaires et du commerce international*. This roundtable brought together some forty participants interested in sharing their opinions regarding this consultation document.

Me Fredette insisted on the importance of modernizing the current *Companies Act* to contain competitive advantages facilitating the incorporation or continuance of companies. She also emphasized that even if Quebec improve the law in such a way as to make it more attractive compared to other jurisdictions, it will still not make a very convincing argument if it does not back everything up with services on par with needs. Increased accessibility to the online services of the Enterprise Registrar would be one aspect to focus on.

With the authorization of the organizers of this roundtable, Me Raymonde Crête and Me Stéphane Rousseau, it is our pleasure to give you access to the position paper tabled at the *Ministère des Finances* on April 18, 2008. [This paper summarizes the various positions defended by the participants on this occasion. \(French version only\).](#)



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Portrait of an employee: Denis Livernoche

Denis Livernoche, supervisor within the Corporate and Business Names Search Department, has been working for CRAC for more than 16 years. After all of these years, Denis is still passionate about his work. He is the perfect boss and colleague because he is ALWAYS in a good mood.



Not only is he an authority in corporate and business names availability analyses for companies under federal or provincial

IncoWeb® training

Do you want to know more about our IncoWeb® online services? Whether you already subscribe to IncoWeb® or not, sign up for a free one-hour training session. Contact Me Annie Fredette via e-mail at afredette@crac.com or on the telephone at 514-861-2799, ext. 355.

The training will introduce you to:

- New work tools that will help you save time and money
- Annual and Amending Declarations services with data extraction from the CIDREQ registry
- The advantages of online corporate services

Training is offered in English or in French, generally early in the day, at our offices. We can, however, adapt to your specific requests regarding the schedule, and even bring the training to you if at least three people are interested in taking the training.

Share certificate templates

"They really work well!"

A comment often heard regarding our Word format (.doc) share certificates for printout. We have English and French versions of double-sided certificates for both federal and provincial (Quebec) incorporations.

They are easy to use and they're free.

Give them a try! Contact our corporate law paralegals, who will gladly send you templates via e-mail, or send us a note at the following address: expedition@crac.com.

(Quebec) jurisdiction, he freely shares his experience by giving conferences.

Conference on “Corporate Names and Concepts of Confusion”

If you have at least five people among your students, paralegals and even among your lawyers and notaries who would like to know more on acceptance criteria for a name at the federal level and in Quebec, or even just to refresh their memory, Denis is available for office visits.

The conference lasts around one hour, making it a perfect lunchtime activity.

For now, the invitation is limited to the greater Montréal region. However, do not hesitate to let us know if you are interested, as we are currently organizing a lecture tour in various regions of Quebec for the fall of 2008.

Highly devoted to his work, Denis also takes the time to have fun and enjoy life. In fact, he can often be heard humming a tune at the office. It should be said that Denis loves to sing his heart out as part of the St-Gérard school choir. You will even be able to hear him sing this summer in Ste-Rose, Laval, as part of the *Mondial Choral Loto-Québec* this June 22.* Married to a Polish naturopath and the father of two girls (12 and 15 years old) very active in dance and the arts, his weekends are usually filled with family activities on the slopes, either on skis or bicycles.

*Along with another CRAC employee, Pascale Simard, who also sings in the same choir.



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Review of the “Notarial Proficiency Course” event

On April 4 and 5 of this year, CRAC held an information table during these two days of conferences taking place at Hotel Bonaventure. The CRAC representatives were very happy to meet numerous participants at their kiosk.

Congratulations to Cynthia Poirier, student at Sherbrooke University, who won a basket filled with Clarins beauty care products, courtesy of CRAC.



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A humanitarian trip to Madagascar

Pierre Bilodeau, an employee of the Corporate Department, will be absent for a few months, from the end of May to Mid-August.

He will accompany six young adults from Quebec aged 18 to 24, under the supervision of l'AMIE (Aide internationale à l'enfance). They will be received by the staff and students of the [Saint-Joseph](#)

[de Soavimasoandro school in Madagascar.](#)

During this period, the group will take part in the school's revitalization by holding awareness workshops regarding the environment and health. At the same time, the group hopes to build showers, because there is only one faucet for all 450 students.

We can't wait to hear all about it!



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CRAC's commitment to a sustainable economy

Like many other companies, the employees and management at CRAC devote a certain amount of effort to reducing their environmental footprint.

Recently, management decided to buy 100% post-consumer recycled paper for the printing needs on white paper. This paper is more expensive, but we feel that the investment is worthwhile without increasing costs to our clients. We are betting on reducing the quantity of printed sheets by sending results in PDF or by printing several pages on a single sheet in the case of photocopies for our archives. Moreover, by using our *IncoWeb®* transactional site, we do not need to photocopy documents for internal purposes, given that the information remain accessible on the site at all times.

This commitment by CRAC's employees is nothing new. It started several years ago when employees began:

- Using reusable mugs, utensils and dishes rather than disposable cups and paper plates (except on rare occasions)
- Using various means of transportation such as the train, metro, bus and bicycle (especially from May to September) to get to work
- Collecting paper to make note pads
- Recycling plastic and glass (since this year)

As well, we recently formed our own green committee within the company and have since added new practices, including the purchase of bulk products such as bagged sugar, rather than individual sugar packets, organic dish soap, etc.

It is very likely that some of the ideas mentioned above are already in effect in your workplace. Our actions do not have an impact on the quality of the work we perform, but we think they could make a difference in the quality of our life in the future.



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